

**Smith River**  
**Community Services District**  
241 First Street, Smith River, Ca 95567  
(707) 487-5381

**Board of Directors**  
*Rachel Sarina, President*  
*Dan Floyd, Vice President*  
*Sam Hernandez, Fiscal officer*  
*Kent Van Valkenburgh, Director*  
*Matt Westbrook, Director*  
*Ryan Plotz, Legal Counsel*

**Board of Directors Agenda**  
**November 26, 2024 @ 6:00pm**

**ZOOM MEETING**

**<https://us06web.zoom.us>**

**Dial: 1-669-444-9171; Meeting ID: 844 5397 1841; Passcode: 719115**

**I. ROLL CALL**

**II. ADDITIONS OR DELETION**

*The Chair requests any deletions, corrections or additions from Board members to the agenda at this time. In order to add an item to the agenda, the matter must have come to the attention of the Board or Administration subsequent to the posting of the agenda and the matter requires action before the next regular meeting of the Board.*

**III. PUBLIC COMMUNICATIONS**

*Members of the public may address the Board on matters which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less. All remarks shall be addressed to the Board as a body and not as a particular member thereof.*

**IV. CONSENT CALENDAR**

*Comments from the public may be heard at this time regarding only matters of the Consent Calendar. Items in the Consent Calendar will be acted upon by the Board of Directors jointly at one time, without discussion, unless a member of the Board of Directors or the Administration requests an opportunity to address any given item. Approval by the Board of Consent Calendar items means that the recommendations of the Administration are approved along with the terms and conditions described in the administrative report.*

1. Approve minutes for October 2024 Board meeting. (Discussion/Action)
2. Approve October 2024 accounts payable \$28,761.56. (Discussion/Action)

**V. OPERATIONS--General Manager**

1. General Manager report of weekly activity. (Discussion)

**VI. FISCAL-**

1. Update on Morgan Stanley accounts. (Discussion)

**VII. OLD BUSINESS**

1. Meeting with possible new billing system and demonstration (Discussion)

## VIII. NEW BUSINESS

1. Review and approve hall renovation quotes (Discussion/Action)
2. Changing of date for December's Board meeting (Discussion/Action)
3. Discuss/approve increasing PTO for employees and adding additional paid holidays (Discussion/Action)

## IX. BOARD OF DIRECTORS COMMENTS AND INFORMATIONAL COMMENTS

*At this time, board members may comment on non-agenda matters, ask questions and give directions to staff. No action may be taken on non-agenda items unless authorized by law.*

## X. ADJOURNMENT

I hereby certify under penalty of perjury, under the laws of the State of California, that the foregoing agenda was posted in accordance with the applicable legal requirements.

On behalf of the Board of Directors,

Jeff Beard  
General Manager

November 22, 2024

**THE AGENDA DESCRIPTIONS PROVIDE THE PUBLIC WITH A GENERAL SUMMARY OF THE ITEMS OF BUSINESS TO BE CONSIDERED BY THE BOARD. THE BOARD IS NOT LIMITED IN AN ANY WAY BY THE RECOMMENDED ACTION AND MAY TAKE ANY ACTION WITH WHICH THE BOARD DEEMS TO BE APPROPRIATE IN AN AGENDA ITEM. ALL SUPPORTING DOCUMENTATION FOR THIS AGENDA IS AVAILABLE FOR PUBLIC REVIEW ON ANY AGENDA ITEM UNDER CONSIDERATION BY THE BOARD OF DIRECTORS DURING REGULAR BUSINESS HOURS AT THE RECEPTION DESK OF THE SMITH RIVER CSD. ANY PERSON HAVING QUESTIONS CONCERNING ANY AGENDA ITEM MAY CALL THE DISTRICT OFFICE AT 707/487-5381 OR STOP BY 241 FIRST STREET, SMITH RIVER, CA.**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the district office at 707-487-5381. Notification: 48 hours prior to the meeting. This will enable the agency to make reasonable arrangements to ensure accessibility to this meeting. Note: If you challenge the decision of the Smith River Community Services District in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence delivered to the district office at or prior to the public hearing (Govt. § 95009). There is a ninety-day statute of limitations relating to ministerial actions by the Board of Directors.*